

Community Engaged Learning TA Job Description

The Community Engaged Learning Teaching Assistant may be either an undergraduate or graduate student assigned to assist with designated service-learning courses for one semester at the University of Utah. When chosen as an CEL TA, they become *an employee of a specific college or department* at the University of Utah. It is an opportunity for students to develop leadership, management, and organizational skills as they work alongside faculty and community partners. Prior service-learning coursework is preferred, but not necessary. CEL TAs may serve longer than one semester, based on college or department needs.

The purpose of the CEL Teaching Assistant is to *facilitate a consistent CEL experience for faculty, students and community partners* by providing assistance in these ways:

- Articulate the purpose of service-learning to students and community partners
- Identify appropriate service-learning opportunities with community partners and faculty
- Coordinate student placements within organizations
- Provide ongoing communication, technical assistance, and problem-solving
- Develop - with faculty - a plan for reflection and assist with reflection activities
- Distribute and collect community partner evaluations

TRAINING AND COMPENSATION

The training that is provided to S-L TAs by the Bennion Center is *mandatory*. We expect the CEL-TAs to maintain best practices for CEL in the class room and in working with community partners. We will communicate these expectations in the two hour training and will provide additional assistance as needed throughout the semester.

The Lowell Bennion Community Service Center provides funds (approximately \$1000/semester) for the payment of CEL-TAs. The funds will be transferred from the Bennion Center to the college/department for payment. Hiring, payroll and supervision are the responsibility of the college or department.